

MINUTES OF THE 2023 ANNUAL MEETING OF FERTILITY NEW ZEALAND - draft

Location	By Zoom and in Person
Time and date	9.30am, Saturday, 9 November 2024
In attendance	Refer table at the end
Apologies	Refer table at the end
Proxies received	None

1. Formal business

Discussion area		Key discussion points	Agreed resolution/action	By whom	By when
Welcome	The meeting started at 10.45am	- Madeline Setchell (MS), Chair, welcomed everyone to the meeting. - Apologies and proxies (none), as recorded below, were noted.	Note only	n/a	n/a
Governance	Approval of the minutes of the last annual meeting: 11-Nov-23	MS tabled the minutes of the meeting.	The minutes of the 2023 AGM were accepted as a true and correct record of the meeting. Passed by unanimous vote of all attendees	n/a	n/a
Reporting	Annual report – President's report	- MS read her report, as tabled in the papers, to the meeting. - LH read her CEO report, acknowledged Kate's 5 year anniversary with Fertility New Zealand.	The report was tabled and accepted.	n/a	n/a
Financials	Report from the Treasurer <i>Including report on the results for FY24, audit report</i>	- Consideration of audited financial statements for the year ended 30 June 2024. - NL noted that the auditor had provided FNZ with a 'clean audit opinion' with no	The report was tabled and accepted. Passed by unanimous vote of all attendees	n/a	n/a

Discussion area	Key discussion points	Agreed resolution/action	By whom	By when
	material issues were noted in the audit report. GP noted the high quality of the audit and financials			
Other approvals required by the Constitution	Set membership fees for the forthcoming year	MS noted that it had previously been agreed that costs should be no barrier to obtaining fertility services. Accordingly, no membership fees are currently charged.	It was agreed that this position should be retained. Passed by unanimous vote of all attendees.	n/a
	Appointment of Auditor	NL advised that the FY24 audit process had been completed.	It was agreed to reappoint an auditor for FY25. Passed by unanimous vote of all attendees.	n/a
	Honorarium to be paid to Board Members	MS noted that we do not currently pay an honorarium. It was recommended that no honorarium be paid in FY25.	It was agreed that no honorarium be paid to Board Members. Passed by unanimous vote of all attendees.	
Elected members	Re-election and election of members to the Board	- MS acknowledged the contributions of Board Member Hannah Owenson as they step down from the board. - All board members offered themselves for re-election. - MS noted that there were two new nominations for new board members - Calum Barrett – it was noted that Calum would not join the board until January 2025 - Jon Bridges The nominees spoke to their background and desire to be on the board.	Passed by unanimous vote of all attendees.	n/a

Discussion area	Key discussion points		Agreed resolution/action	By whom	By when
	Election of officers		Each motion was put forward and each was unanimously voted in favour - Chair – MS - Treasurer – NL - Secretary – MS	n/a	n/a
Motions	Review motions of which notice has been given	MS noted that none had been received.	n/a	n/a	n/a
General business	General business	MS acknowledged	n/a	n/a	n/a

2. Closing matters

The meeting closed at 11.11am.

Approval of minutes

Confirmed:

 Madeleine Setchell

Dated this

 day of

 2024

Attendance list

Name	Details	In person	Online
Madeleine Setchell	Board Member	1	0
Natasha Loulantang	Board Member	1	0
Suzanne Sherwin	Board Member	1	0
Meg Smith	Board Member	1	0
Cara Hickey	Board Member	1	0
Katie Sleeman	Board Member	1	0
Lydia Hemingway	Staff	1	0
Kate Barby	Staff	1	0
Jon Bridges	Board Member - New	0	1
Calum Barrett	Board Member - New	1	0
Jade Le Grice	Researcher	1	0
John Peek	Presenter	1	0
Jeanette MacKenzie	Fertility Plus	1	0
Greg Phillipson	Board Advisor	1	0
Andy Leggat	Board Advisor	1	0
Jo Barnett	Board Advisor	1	0
Allecia Swale	Board Advisor	1	0
Sonja Goedeke	Board Advisor	1	0
Jade Collins	Volunteer	1	0
Chris Ivers	Pharmaco - Head of Digital & Marketing	1	0
Karen Schwoerer	Supporter	2	0

Nicola Bitossi	Former CEO	1	0
Matt Wiltshire	Cooper Surgical	1	0
Faith Neki	Research participant	2	0
Andrea Tamatea	Research participant	1	0
Primma Boyds	Volunteer	1	0
Zoë Lawton	Barrister	1	0

Apologies list

Name	Details	Apologies
Cindy Farquhar	Fertility Plus & Researcher	1
Christine Martin	Board Advisor	1
Max Holder-Smith	Pharmaco	1
Devashana Gupta	Repromed	1
Stuti Misra	Board Member	1
Val Graham	Fertility Associates	1